

**Organization:** FACT Empowerment Board  
**Policy:** Conflict of Interest and/or Duality  
**Date Policy Approved:** February 25, 2009

**DISCLOSURE OF POTENTIAL CONFLICT OF INTEREST**

- 1. A possible/potential conflict of interest on the part of a board member or their spouse will be disclosed to the other members and made a matter of record, through an annual procedure and/or when the interest becomes a matter of board action.**
- 2. A board member or their spouse with a possible/potential conflict of interest on any matter will not vote or use personal influence on the matter. The minutes of the meeting will reflect a disclosure and the abstention from voting.**
- 3. The “Disclosure of Potential Conflicts of Interest” policy will be reviewed by members at the first board meeting each calendar year. The board member will agree each year as evidenced by signature on the “Conflict of Interest Statement”.**
- 4. A new board member will be advised of the policy upon becoming a member of the FACT Empowerment board and agree as evidenced by signature on the “Conflict of Interest Statement”.**

**Legal Definition of Conflict of Interest: Iowa Code 68B  
Conflict of Interest of Public Officers and Employees**

The Iowa Code defines conflict of interest as a board member as intentional personal benefit for the member and/or their spouse. A conviction on a charge of conflict of interest is a serious misdemeanor.

**I have read and am familiar with the FACT Empowerment board policy concerning conflict of interest, and I concur by my signature agreement to abide by the policy.**

**During my service on the Community Empowerment Area board, neither I, or to the best of my knowledge, any member of my family will take any action to contravene the conflict of interest policy of this board.**

**Following are areas that I could potentially have conflict of interest:**

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**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_